

Song Leader Ministry

The Song Leader Ministry is a Worship Services Support Ministry of the Service Ministries Segment of the Circle of Care.

The Service Ministries Mission Statement:

Provide opportunities to serve God through serving others

The Song Leader sets the tone for the entire worship service. Therefore, the Song Leader must be enthusiastic and friendly and lead the worship service to the best of his ability.

The Song Leader prepares the song service for the worship assemblies on Sundays or the Stepping Stones devotional on Wednesday evenings. The Song Leader works with the Pulpit Minister to prepare a song service which complements the sermon, edifies the congregation, and glorifies God.

The Song Leader provides either a PowerPoint presentation in 16:9 format or a list of songs to the Audio / Visual Ministry prior to the Worship Assembly/Stepping Stone so that it can be displayed during the service.

The Song Leader performs the following duties:

- Works with the Pulpit Minister to present a song service that is uplifting and complements the lesson
- The Song Service must allow 25 minutes for the sermon, 10 minutes for the Communion and 5 - 10 minutes for the Welcome and Opening Prayer. Basically, a total of 15 minutes of song (about 6 songs or about 15 - 18 verses total)
- Provides the PowerPoint song presentation to the Audio / Visual Ministry no less than 30 minutes before the start of the Service, or
- Provides the list of songs to the Audio / Visual Ministry no less than 2 days before the start of service to allow time to generate the presentation
- Arrives 25 minutes before the service to ensure everything is functional
- Meets in the Fellowship Hall 15 minutes before the morning service to coordinate with the others who are serving during the Worship service
- Makes sure the lectern is manned at all times. Do not leave the lectern until the next person serving is at the lectern.
- Adjusts the microphone to speak directly into the microphone
- Leads the worship service in giving glory and praises to God
- Coordinates with the Organizer to obtain a substitute if unable to perform the duties at the assigned time