## **Communion Preparation Ministry**

The Communion Preparation Ministry is a Service Ministry of the Circle of Care.

The Service Ministries Mission Statement:

Provide opportunities to serve God through serving others

The Communion Preparation ministry prepares communion for each Sunday sometime prior to Sunday morning. Communion Preparers are assigned for one month on a rotating basis.

You can support his ministry in the following ways:

- Prepare communion during the week during office hours for Sunday morning service.

  Office hours are Monday Friday 8 am to Noon
- Place the Communion Trays in the designated places in the Nave prior to the morning service
- Place the Offering Baskets on the lectern prior to the morning service
- Retrieve the trays after service and clean them, reserving a set of trays for the evening service
- Place the Communion Trays for the evening service on the Communion Table prior to the evening service
- Place a collection basket on the lectern for the evening service
- Retrieve and clean the evening service trays in preparation for the following Sunday service
- Deep clean the service trays at the end of the month (usually the last Sunday of the month)